



FAU mentoring  
ARIADNE rewi

## Mentoring agreement

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Agreement between

**Mentee**                                      *and*                                      **Mentor**

Name:

Name:

Email:

Email:

Phone:

Phone:

### Organization and structure of the mentoring meetings

How frequently should we meet during the program?

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How long should our meetings last?

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Where should we meet?

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How can we contact each other?

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How should we deal with rescheduling?

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How should we prepare our meetings?

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### Expectations and target agreements

What expectations do we have of working together?

For the mentee:

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For the mentor:

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What goals do I want to achieve as a mentee during the program?

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How will we both know that these goals have been achieved?

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### End of the mentorship

Our mentorship officially ends on the date of the closing ceremony. We may agree to continue the mentorship at the end of the program on an informal basis.

*We agree to be open-minded and respect the different perspectives and opinions that may arise during the mentorship. We intend to maintain a productive working relationship in*

*which we give each other feedback after each mentoring meeting. This helps us to ensure that we have understood each other and avoid misunderstandings.*

**We agree that the contents of our meetings will be held in the strictest confidence and will not be shared with third parties.** *This is the only way to guarantee a confidential and successful working relationship. This agreement to confidentiality shall apply beyond official participation in the mentoring program.*

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature Mentee

\_\_\_\_\_  
Signature Mentor